

DRAFT CLAIM ON CARRIER LETTER
LEGAL LIABILITY

DATE

XYZ Transport Pty Ltd
PO Box ???
SUBURB PCODE

Dear Sir/John etc., (as applicable)

Loss of/Damage to (as applicable) on (insert date of transit)

We wish to make a claim for damages to items which have been lost/damaged (as applicable) from the transit between and

We hold your company fully responsible for the repairs to or replacement of the following items (lost/damaged) – as applicable (list items lost/damaged).

We would appreciate a response regarding same.

Yours faithfully,